ANZ – How to download Bank Statements into OFX format on a Computer using Desktop Banking

Step 1 – Open your web browser and go to ANZs Website – login using your desktop internet banking details

Step 2 – Click on the account your wages are paid into

<u>Please note</u>: You will need to repeat these steps to download bank statements if you have more spending/payments in different accounts.

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Step 3 – Click on export, click custom date range. Please change the date range to include the last 90 days. Also click OFX as the file format.

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File format OFX - Open Financial Exchange V Note: Some transactions may be missing from this export format and may take up to 5 days to be included. Why?	Export

Step 4 – Click export, then a screen like this will appear. Click save file and save it to somewhere you will be able to find it easily e.g your Desktop.

	Opening 06-0807-0156364-00_Transactions_2020-02-28_2020-05-28.ofx ×
	You have chosen to open:
	Transactions_2020-02-28_2020-05-28.ofx
	which is: OFX file
	from: https://secure.anz.co.nz
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	What should Firefox do with this file?
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c	OK Cancel

Step 5 – Open up your email account in your browser e.g Outlook, Gmail etc. Create a new message/email and **attach** the file you have just saved. Enter the recipient or "To" as <u>loans@savemybacon.co.nz</u>. Click send, and this will send us a copy of your bank statements in the format we require.

If you are having any issues completing this, **please call us** on 0800 272 836 option 1 and one of our Online Lending Specialists will help talk you through it over the phone!